

## CBCRP Advocate Engagement and Compensation Rubric

February 6, 2017

### LOI and Application Preparation:

Component	Letter of Intent (LOI)	Full Proposal	Advocate Compensation*
<b>Research Idea</b>	Discuss ideas with advocate to focus the research question on areas of greatest relevance/potential real-world impact	Discuss ideas and methods with advocates to ensure that the research is relevant, well-designed, ethical and has the highest potential real-world impact	
<b>Study Design</b>	Explain research approach in lay language to stimulate discussion and innovation and elicit questions from a fresh perspective	Engage in discussions to ensure quality science, transparency, and that research can be applied as soon as possible. If human subjects are involved include discussion about access to data, minimizing patient burden in the clinical trial process	Reimbursement for expenses for in-person meetings, mileage, parking, tolls
<b>Letters of Collaboration</b>	Discuss the role the advocate will play in the project design, implementation, interpretation and dissemination of results	Discuss the activities the advocate will undertake to support the project design, implementation, interpretation and dissemination of results  Write joint letter of collaboration	
<b>Proposal Writing</b>	Collaborate with advocate to incorporate the patient's perspective in the proposal. and to review/edit proposals for greater communication impact  Review LOI for readability and relevance	Collaborate with advocate to review all programmatic materials and to review grant proposals for readability and relevance	
<b>Submission</b>	Notify advocate of full application submission invitation or decline	Notify advocate of funding decision	

## CBCRP Advocate Engagement and Compensation Rubric

February 6, 2017

### Conducting Funded Research

Component	Full Proposal	Advocate Compensation*
<b>Implementation</b>	Participate in mentoring of young researchers  If human subjects are involved in the project engage advocates to help: <ul style="list-style-type: none"><li>• Write/design recruitment materials for trials</li><li>• Review trial eligibility, questionnaires, and consent forms</li><li>• Provide feedback on ethical concerns related to human subjects research</li></ul>	Hourly rate or honorarium at an agreed amount for time and effort  Reimburse for any out-of-pocket expenses for helping with focus groups or patient educational materials
<b>Quarterly Meetings</b>	Invite advocates to lab/research meetings to provide feedback on the project's progress and whether it will have tangible outcomes in the long term and to suggest new perspectives on the problem	Stipend for in-person meeting  Reimbursement for expenses for in-person meetings, mileage, parking, tolls
<b>Results</b>	Provide feedback on how patients would interpret study results  Encourages culturally sensitive interpretation of findings  Suggestions on where to take the research next	

## CBCRP Advocate Engagement and Compensation Rubric

February 6, 2017

### Dissemination and Implementation

Component	Full Proposal	Advocate Compensation*
<b>Dissemination</b>	Collaborate with advocates to: <ul style="list-style-type: none"> <li>• Present research finding to communities</li> <li>• Serve on planning committees for patient symposia</li> <li>• Participate in panel discussions at public events</li> <li>• Write newsletter articles</li> <li>• Present posters on the research at national meetings</li> </ul>	Name the advocate on printed materials and posters  Fund the advocate to attend a national scientific meeting for continued education  Funds for advocate or community-led dissemination of research results

\*The types and levels of compensation for advocacy involvement will vary depending on the advocacy activities being undertaken, the mechanisms for payment in place at the institutions and organizations and the logistics of the collaboration. Descriptions of compensation in this section are meant to be examples. Only some options may be appropriate for a given project and there may be additional options for compensating advocates that are not listed here.

#### Compensation ranges for entire awards:

- Involvement Level: Feedback on project and quarterly meetings (travel, time, meeting attendance):
  - Typical Compensation Range for a single advocate - IDEA - \$500 - \$2,500;
  - Translational Award \$1500-\$5,000
  
- Involvement Level: Contributing to grant writing, community-led dissemination and/or patient recruitment in addition to meetings:
  - Typical Compensation Range for a single advocate - IDEA - \$3,000 - \$6,500;
  - Translational Award \$6,000-\$15,000

Note: Investigators and advocates should consult with their institutions to put logistics in place for items such as honoraria, contracts, and other advocate expenses.

#### For those with more questions:

- Visit the CBCRP website at <http://www.cabreastcancer.org/approach/advocacy-involvement/resources-for-investigators.html> for samples of advocacy involvement descriptions and letters of commitment.
- Contact CBCRP Program Officers by calling 1-888-313-2277.